

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**FEBRUARY 21, 2017**

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Dr. Critelli, Board President, at 7:00 P.M.

**A. ROLL CALL**

Dr. Critelli - President  
Mr. Covin - Vice President  
Mrs. George

Mr. Grant – 7:11 P.M.  
Mr. Dangler  
Mr. Zambrano

Mr. Parnell  
Mrs. Widdis  
Rev. Bennett

**Administrator's Present**

Dr. Salvatore  
Mrs. Valenti

Dr. Freeman  
Dr. Dudick

Mr. Genovese

**Also Present**

Francisco Rodriguez, Principal, Amerigo A. Anastasia School

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Dr. Critelli, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it

C-1. **STATEMENT TO THE PUBLIC (continued)**

placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (C-3).

Ayes (8), Nays (0), Absent (1) Mr. Grant

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:03 P.M.**

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss the **suspension with pay of Michael Mazza** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Covin)  
Date: February 21, 2017

The Board returned to open session at 7:10 P.M.

## **ROLL CALL**

Dr. Critelli - President  
Mr. Covin - Vice President  
Mrs. George

Mr. Grant – 7:11 P.M.  
Mr. Dangler  
Mr. Zambrano

Mr. Parnell  
Mrs. Widdis  
Rev. Bennett

Mr. Grant arrived at 7:11 P.M.

Mr. Parnell – If the individual had been tenured would the outcome have been similar?

Dr. Salvatore – Yes.

Dr. Salvatore briefed the Board regarding an incident where a child placed on social media a picture of himself holding what appeared to be a weapon, threatening to do harm. The police were contacted. The weapon turned out to be a fake gun however the student was suspended.

## **D. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of January 24, 2017
- Regular Meeting minutes of January 25, 2017

## **E. SECRETARY'S REPORT**

### **1. BUDGET TRANSFER REPORTS – FY17 JANUARY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

## **RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY17 January Transfers as listed be approved for the month ending January 31, 2017.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: February 22, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - JANUARY 31, 2017**

I recommend the Board approve the Board Secretary's Reports for the month ending January 31, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - JANUARY 31, 2017**

I recommend the Board approve the Reports of the Treasurer for the month ending January 31, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:  
Nays:  
Absent:

Date: February 22, 2017

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – JANUARY 5 - 31, 2017 AND FEBRUARY 1 - 22, 2017 FOR CHRIST THE KING**

I entertain a motion that the Board approve the January 5 - 31, 2017 and February 1 - 22, 2017 for Christ the King, (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – JANUARY 5 - 31, 2017 AND FEBRUARY 1 - 22, 2017 EXCLUDING CHRIST THE KING**

I entertain a motion that the Board approve the January 3 - 31, 2017 and February 1 - 22, 2017 excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2017**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2017**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

**F. SUPERINTENDENT'S REPORT**

**1. RECOGNITION OF ACHIEVEMENT**

Jessica Wegelin, Morris Avenue School Satellite Campus pre-school teacher, was recognized as the Tools of the Mind Pre-kindergarten Teacher of the Month for January. Her tweets were featured on the Tools of the Mind Pre-school twitter page for the month of January.

Sean Kelly, Morris Avenue School kindergarten teacher, was recognized as the Tools of the Mind kindergarten Teacher of the Month for the month of February. His tweets have been featured on the Tools of the Mind kindergarten twitter page for the month of February.

**A) SPELLDOWN WINNERS – 2017**

The following named students are our 2017 Spelldown winners –  
Presented by: A representative of the PTO/A Community Council

Amerigo A. Anastasia School

Brandon Bridgelal	1 <sup>st</sup> place winner – Grade 5
Ana Martha Vargas	2 <sup>nd</sup> place winner – Grade 5
Johan Gomez	3 <sup>rd</sup> place winner – Grade 4

George L. Catrambone School

Maria Silva	1 <sup>st</sup> place winner – Grade 5
Malica Feratovic	2 <sup>nd</sup> place winner – Grade 5
Ariana Ortiz	3 <sup>rd</sup> place winner – Grade 5

Gregory School

Summer Sesty	1 <sup>st</sup> place winner – Grade 5
John Pallone	2 <sup>nd</sup> place winner – Grade 4
Kai'Ree Laws	3 <sup>rd</sup> place winner – Grade 5

Middle School

Brent Archibold	1 <sup>st</sup> place winner – Grade 7
Damaris Cuevas	2 <sup>nd</sup> place winner – Grade 7
Evan McKnight	3 <sup>rd</sup> place winner – Grade 8

**2. PRESENTATION OF AWARDS**

**A) DISTRICT VOLUNTEERS - PARENTS**

Donna Battaglia	Melissa White
Bill Beckhorn	Dawn Beckhorn
Marisol Molina	Beth Vanbueren
Shakia West	Mark Garced

F. **SUPERINTENDENT'S REPORT (continued)**

2. **PRESENTATION OF AWARDS (continued)**

B) **TEACHER OF THE MONTH - JANUARY**

KERI SMITH, Teacher, Middle School, presented by Dr. Critelli

C) **SUPPORT STAFF OF THE MONTH - JANUARY**

TONI GALLOWAY, Visual & Performing Arts Academy Secretary, Middle School, presented by Dr. Critelli

3. **STUDENT COUNCIL LIAISON'S REPORT**

4. **SCHOOL PRESENTATION**

The Long Branch Middle School will have Jazz music set up in the lobby prior to the start of the performance for attendees to listen to and sample. Mr. Robinson will set this up to give guests a taste of some of the prominent African American artists who have contributed to the genre.

The show will begin with an opening line by Mr. Vitarello from the poem "Human Family", written by Maya Angelou. Following the opening line, the spotlight will move to the students who will continue the verses of the poem. Behind them, artwork and posters of African American pioneers will be displayed.

The spotlight will then return to Mr. Vitarello who will connect the poem to the rest of the presentation and the work that is done at the Middle School. To finish tying the performance together, the Honors Choir will sing an African American folk song, "Tue Tue", and a video will be presented that highlights what specific events or people from African American history have meant to the students and staff of the Middle School.

The Audrey W. Clark School will also present a video connecting Maya Angelou's poem, "Human Family", and students and staff will parade onto the stage reciting a specific line from the poem, while carrying signs that share and promote the successes of the Alternative Academy Program.

Dr. Salvatore reviewed the Agenda with the Board.

**G. GENERAL ITEMS**

**1. APPROVAL OF 2017-2018 SCHOOL CALENDAR**

I recommend the Board approve the attached 2017-2018 school calendar - **APPENDIX G-1.**

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (G2).

Ayes (9), Nays (0), Absent (0)

**2. APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY - APPENDIX G-2**

That the Board approve to invoke the Doctrine of Necessity for the purposes of voting to terminate recognition of the LBAA and the recognition of two (2) new collective bargaining units as list on **APPENDIX G-2.**

Mr. Genovese gave a brief overview regarding the Resolution.

Mrs. Widdis questioned whether this would send a message to other units who may want to do something similar.

Dr. Salvatore – It could.

Motion was made by Mr. Parnell, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (G3).

Ayes (9), Nays (0), Absent (0)

**3. APPROVAL TO TERMINATE AND CREATE COLLECTIVE BARGAINING UNITS - APPENDIX G-3**

That the Board approve the termination of the Long Branch Administrators Association (LBAA) and the creation of the Long Branch Principals' and Director's Association (LBPDPA) and the Long Branch Supervisors and Coordinators Association (LBSCA) - **APPENDIX G-3.**

**4. APPROVAL TO FILE FIELD TRIP NEW JERSEY GRANT**

I recommend the Board ratify the filing of the Field Trip New Jersey grant on behalf of the Gregory School in an amount of up to \$700.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**5. APPROVAL TO ACCEPT FY2017 IMPACT AID FUNDING**

I recommend the Board approve the acceptance of FY2017 Impact Aid funding in the amount of \$16,136.90.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.



**G. GENERAL ITEMS (continued)**

**6. APPROVAL TO FILE SUSTAINABLE JERSEY FOR SCHOOLS SMALL GRANT**

I recommend the Board approve/ratify the filing of the Sustainable Jersey For Schools Small Grant in the amount of \$2,000 per school for support of sustainability projects for the High School, Middle School, Audrey W. Clark School, George L. Catrambone School, Amerigo A. Anastasia School, Gregory School and Morris Avenue School.

I recommend the Board authorize **Ann Degnan, Facilities Manager**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**7. APPROVAL TO ACCEPT SUSTAINABLE JERSEY FOR SCHOOLS GRANT**

I recommend the Board approve/ratify the acceptance of the Sustainable Jersey for Schools grant in the amount of \$10,000 for support of sustainability projects for the Joseph M. Ferraina Early Childhood Learning Center.

I recommend the Board authorize **Ann Degnan, Facilities Manager**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**8. APPROVAL TO PARTICIPATE IN THE FRESH FRUIT AND VEGETABLE PROGRAM**

I recommend the Board approve participation in the Fresh Fruit and Vegetable Program for the 2016 - 2017 school year for the following school:

JMF Early Childhood Learning Center (March 1, 2017 start)	\$8,050
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**9. APPROVAL OF THERAPY DOG**

I recommend the Board approve the following services for the 2016-2017 school year:

Olivia, Therapy Dog will make regular weekly or biweekly visits to the special education classes Long Branch Middle School.

**10. APPROVAL OF RECAPTURE TECHNOLOGIES TO MANAGE E-RATE SERVICES**

I recommend the Board approve Recapture Technologies for research, preparation, filing and administration of the E-rate process, plus telecommunications oversight for the 2017/2018 funding year at a total cost not to exceed \$36,000.

**11. APPROVAL TO GO OUT TO BID FOR TRANSPORTATION ROUTES - 2017-2018 SCHOOL YEAR**

I recommend the Board approve going out to bid for special education/regular education routes for the 2017-2018 school year.

**G. GENERAL ITEMS (continued)**

**12. APPROVAL OF AGREEMENT WITH IMAGINE LEARNING**

I recommend the Board approve the agreement with Imagine Learning to provide educational software suited to meet the needs of Middle School students at a cost not to exceed \$15,000 to be paid by Title III funding.

**13. APPROVAL OF AGREEMENT WITH SUNNYSIDE EQUESTRIAN CENTER**

I recommend the Board approve the agreement with Sunnyside Equestrian Center for student participation in hands on equine science activities while practicing life skills. Students will also engage in horseback riding to fulfill sensory needs at a cost of \$180 per session from February 1, 2017 through April 15, 2017.

**14. APPROVAL TO SUBMIT THE FY17 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT**

I recommend the Board approve the submission of an amendment to the FY17 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY16 IDEA Carryover Funds to be incorporated into the approved FY17 IDEA budget. The FY16 carryover amounts are as follows:

1. IDEA Basic - \$309,584
2. IDEA Pre-School - \$1,503

I recommend the Board approve **JanetLynn Dudick, Ph.D.**, Assistant Superintendent for Pupil and Personnel Services, to serve as the District's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**15. GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

Long Branch VFW #2140	\$380.00 Monetary Donation & \$220.00 in Toys
Junior Achievement	\$540 in Transportation
Somerset Aerie F.O.E. 2137	\$1,500.00 Monetary Donation

**H. PERSONNEL ACTION - (\*pending fingerprints)**

Dr. Salvatore gave the Board a brief Personnel update citing that we currently have 3 employees out on Workers Compensation; 3 employees suspended with pay; and 24 on leave of absences which includes medial and maternity. We also have 2 vacant positions that we are considering filling; 1 custodian and 1 grounds person.

**1. RESOLUTION - EMPLOYEE SUSPENSION WITH PAY**

I recommend the Board approve the Resolution to suspend Michael Mazza as listed on **APPENDIX H-1.**

H. **PERSONNEL ACTION - (continued)**

2. **RETIREMENTS**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

**AMELIA CRIST**, Instructional Assistant, effective July 1, 2017. Mrs. Crist has a total of 27 years and 7 months of service.

**ANGELA MANGIONE-BORELLI**, Italian teacher, effective July 1, 2017. Mrs. Mangione Borelli has a total of 34 years of service.

**JANICE MOZEE**, teacher, effective July 1, 2017. Mrs. Mozee has a total of 25 years of service.

**PAUL ESCHELBACH**, teacher, effective October 31, 2017. Mr. Eschelbach has a total of 41 years of service.

3. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

**JOSEPH INCORVAIA**, Maintenance Worker, effective January 30, 2017.

**TENZIN JIGMEY**, Chemistry teacher, effective April 8, 2017 or sooner if a suitable replacement is found.

**GEORGE MANKBADI**, High School teacher, effective February 16, 2017.

4. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individual:

**GABRIELA DEMPSEY**, Girls Lacrosse Head Coach, effective February 6, 2017.

5. **APPOINTMENT OF PART-TIME BUS DRIVER**

I recommend the Board approve the employment of the following named individual as a Part-time bus driver for the 2016-2017 school year:

**MARIA QUESADA**, at a salary of \$19,319.00 effective: pending finger prints: (Acct#:11-000-270-160-000-12-00) (UPC#:1027-12-TRANSP-DVRPT)

6. **APPROVAL OF LBFT MEMORANDUM OF AGREEMENT FOR JULY 1, 2017 THROUGH JUNE 30, 2020 - APPENDIX H-2**

I recommend that the Board approve the Long Branch Federation of Teachers Memorandum of Agreement for July 1, 2017 through June 30, 2020 - **APPENDIX H-2**.

7. **FUNDED PART-TIME AND STIPEND POSTIONS - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following funded stipend appointments:

**BEFORE SCHOOL PROGAM (Funded program)**

**FAMILY LITERACY SERIES (March 1-29, 2017 at 1.5 hrs\*/session)**

Teacher	Arminda Rodrigues	\$24.21/hr*
		*(includes compensation for prep period)

**AFTERSCHOOL PROGRAMS (Location: George L. Catrambone School)**

**Readers Theater, K-2**

Teacher	Robyn Silberstein	\$24.21/hr
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H. **PERSONNEL ACTION - (continued)**

8. **ANNUAL PART-TIME AND STIPEND POSTION - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointment:

**DISTRIC**

Black Seal Boiler License                      Angel Borrero                      \$330.00\*

\*(stipend prorated for 6 months effective January 1, 2017)

**MIDDLE SCHOOL**

Night Crew Chief                      Miguel Batista                      \$1,087.50\*

\*(stipend prorated for 8.5 months)

Substitute Lunch Monitors                      Katherine D'Elia, Kiley Fallon,  
Sean Mallon                      \$21.36  
(per session)

**Comments from the Athletic Committee Chair (APPENDIX H-3)**

Mr. Parnell briefed the Board regarding discussions held by members of the Athletics Committee. Those items are contained in the agenda under Appendix H-3.

9. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2017**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL/MIDDLE SCHOOL EVENT WORKERS**     *(per athletic event fee schedule)*

Shane Baker, Anissa Berry, Veronica Billy, Lauren Bland, Wendy-Nicole Bland, Cynthia Branch, Bruce Clay, Star Cleveland, Margaret Johnson, Dawasia Jones, Nancy Jones, Joseph Lebron, Karla Mendez, Caitlyn Mielcarek, Esther Morales, Deirdre Murray, Sara Ortiz, Kristopher Parker, Gloria Pizarro, Twana Richardson, Terri Roberts, Jessica Rodriguez, John Rogers, Ana Saner, Raphael Silva, Juliette Trombetta, Elsa Villalobos

**HIGH SCHOOL**

**CATEGORY 2**

**Head Varsity Track Coach**

Terrence King                      (Boys)                      Step 9                      \$6,400.00

**Assistant Varsity Track Coaches**

Michael Dennis, Chad King                      (Boys)                      Step 6                      \$3,000.00

Anne Marie Cieri, Suraya Kornegay                      (Girls)                      Step 6                      \$3,000.00

**Head Varsity Lacrosse Coaches**

John Sneddon                      (Boys)                      Step 6                      \$5,700.00

Alexa Freguetti                      (Girls)                      Step 6                      \$5,700.00

**Assistant Varsity Lacrosse Coach**

Frank Vogt                      (Boys)                      Step 6                      \$3,000.00

**Assistant Varsity Baseball Coach**

Benjamin Woolley                      Step 6                      \$3,000.00

H. **PERSONNEL ACTION - (continued)**

9. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2017 (continued)**

**HIGH SCHOOL (continued)**

**CATEGORY 2 (continued)**

**Assistant Varsity Softball Coaches**

Shawn O'Neill, Staciann Sarno	Step 6	\$3,000.00
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**CATEGORY 3**

**Assistant Varsity Tennis Coach**

Amanda McEwan	(Boys)	Step 6	\$2,000.00
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**Assistant Varsity Volleyball Coach**

Darnell Tyler	(Boys)	Step 6	\$2,000.00
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**MIDDLE SCHOOL**

**CATEGORY 2**

**Assistant Baseball Coaches**

Louis DeAngelis	Step 9	\$2,600.00
John Jasio	Step 6	\$2,000.00

**Assistant Softball Coaches**

Katherine Gooch, Ashley Stubbington	Step 6	\$2,000.00
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**Assistant Track Coaches**

Michelle Borghese, Christian Matthews	Step 6	\$2,000.00
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10. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

David Aufiero	Sarah Lieberman
Susan Ferro*	Carol Aversa
Juan Martinez*	Stephanie Pragosa*
Kayvon Paul*	Kevin Rogers
John Tocci*	

11. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants:

Judith Whitman*	Susan Ferro*
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H. **PERSONNEL ACTION - (continued)**

12. **SUBSTITUTE CUSTODIAN**

I recommend the Board approve the following substitute custodians:

Pedro Rosario\*                      William Medina  
Joel Sims

13. **SUBSTITUTE CORRIDOR AIDES**

I recommend the Board approve the following substitute corridor aides:

David Aufiero                      Michael Bisogna  
Joel Sims                              Travis Hoy  
Leron Day                              Cliff Taylor

14. **SUBSTITUTE SECRETARY**

I recommend the Board approve the following substitute secretary:

Joshelyn Martinez

15. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on  
- **APPENDIX H-4.**

16. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve the following individual to assume the position of  
Mentor as detailed in the State Department of Education Teacher/Mentor program:

**MENTEE**

Adam Harrington

**MENTOR**

Matthew Bufano

17. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change in training level for the following individual  
effective March 1, 2017:

**ANDREA SODHI**, High School teacher, to move from BA to BA+30 on teacher's salary  
guide.

18. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the  
attached list at the conferences indicated - **APPENDIX H-5.**

19. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed to be authorized to conduct their student teaching in  
the Long Branch Public Schools as indicated during the 2016-2017 school year. Long  
Branch Public School employees must complete their student teaching and/or internship  
outside of their contractual hours.

**New Jersey City University**

Natalie Monroig

**Spring 2017 Semester**

Gregory School

**February-June 2017**

Nicole Howell

## **H. PERSONNEL ACTION - (continued)**

### **Comments from the Governance Committee Chair (APPENDIX H-6)**

Mrs. Widdis briefed the Board regarding discussions held by members of the Governance Committee. Those items are contained in the agenda under Appendix H-6.

There was much Board discussion regarding coaches, our policies for appointment and understanding the link to the law which requires certified staff to be the primary candidate for the position of coach. The Board would like to see some further opportunities to help non-certified members who wish to become coaches become certified.

#### **20. GOVERNANCE COMMITTEE MEETING – SECOND AND FINAL READING - ALERT 209**

The following items were agreed upon by the consensus of the Governance Committee and are recommended to the full Board for approval as listed on **APPENDIX H-7**.

#### **21. APPROVAL OF SIDEBAR AGREEMENT WITH THE LBSEA**

I recommend the Board approve the Sidebar Agreement between the Board of Education and the Long Branch School Employees Association (LBSEA) regarding title changes at the Middle School - **APPENDIX H-8**.

## **I. STUDENT ACTION**

#### **1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

#### **2. FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

#### **3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

#### **4. PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the placement of, and provide transportation for the 2016 - 2017 school year for the following out of district students:

##### **ATLANTIC CITY PUBLIC SCHOOL**

##### **ATLANTIC CITY, NEW JERSEY**

Tuition: \$6,798.20/Student

Transportation

Effective Dates: 9-20-2017 to 12-19-2017

ID#: 5484565831, classified as Eligible for Special Education and Related Services

##### **MOESC-BEST ACADEMY**

##### **TINTON FALLS, NEW JERSEY**

Tuition: \$26,316.00/Student

Transportation

Effective Dates: 1-3-2017 to 6-30-2017

ID#: 8144527619, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR (continued)**

**CHERRY HILL PUBLIC SCHOOL**

**CAMDEN, NEW JERSEY**

Tuition: \$8,896.35/Student

Transportation

Effective Dates: 12-1-2016 to 6-16-2017

ID# 2813267120, classified as Eligible for Special Education and Related Services

**CHILDREN'S CENTER OF MONMOUTH COUNTY**

**NEPTUNE, NEW JERSEY**

Tuition: \$24,986.60/Student

Transportation

Effective Date: 2-2-2017 to 6-22-2017

ID#: 9109804028, classified as Eligible for Special Education and Related Services

**COASTAL LEARNING CENTER/SOUTH**

**HOWELL, NEW JERSEY**

Tuition: \$6,000.00/Student

Transportation

Effective Dates: 1-25-2017 to 2-7-2017

ID#: 9091747224, classified as Eligible for Special Education and Related Services

**CPC/HIGH POINT ELEMENTARY & ADOLESCENT SCHOOL**

**MORGANVILLE, NEW JERSEY**

Tuition: \$31,678.24/Student

Transportation

Effective Dates: 1-30-2017 to 6-17-2017

ID#: 4604646477, classified as Eligible for Special Education and Related Services

**LEGACY TREATMENT SERVICES AND MARY A. DOBBIN'S SCHOOL**

**MOUNT HOLLY, NEW JERSEY**

Tuition: \$262.82/Day

Transportation

\*Extraordinary Services: \$17,031.25

Effective Dates: 1-3-2017 to 6-30-2017

ID#: 1468743304, classified as Eligible for Special Education and Related Services

**NEPTUNE TWP SCHOOL DISTRICT**

**NEPTUNE, NEW JERSEY**

Tuition: \$28,524.40/Student

Transportation

Effective Dates: 12-16-2016 to 6-16-2017

ID#: 5496532531, classified as Eligible for Special Education and Related Services

**SHORE CENTER FOR STUDENTS WITH AUTISM**

**TINTON FALLS, NEW JERSEY**

Tuition: \$43,377.50 /Student

Transportation

Counseling Services: \$82.00/Hour

Effective Dates: 10-24-2016 to 6-30-2017

ID#: 8132778924, classified as Eligible for Special Education and Related Services



I. **STUDENT ACTION (continued)**

5. **APPROVAL OF TRANSPORTATION WITH GLOUCESTER TOWNSHIP BOARD OF EDUCATION**

I recommend the Board approve the transportation for student ID# 1543242997 at Archway Program at a cost of \$140.00 per diem for 7 days (October 4, 2016 to October 13, 2016), total cost to the district not to exceed \$980.00.

6. **APPROVAL OF TRANSPORTATION AGREEMENT WITH SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION**

I recommend the Board approve transportation for student ID# 20274297 in foster care in Somerset County at a cost of \$392.80 per diem for approximately 63 days at a total cost not to exceed \$19,328.40.

7. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

January 25, 2017

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

CANDICE BIDNER, Middle School teacher, from March 1, 2017 to April 20, 2017. This should have read February 13, 2017 to March 15, 2017.

ANA SANER, High School instructional assistant, from December 14, 2016 to December 25, 2016. This should have read December 15, 2016 to December 25, 2016.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

CANDICE BIDNER, Middle School teacher, from April 21, 2017 to June 30, 2017. This should have read March 16, 2017 to March 30, 2017.

November 30, 2016

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

SARA HARRIS, Middle School teacher, from January 3, 2017 to January 27, 2017. This should have read from December 14, 2016 to January 18, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

SARA HARRIS, Middle School teacher, from January 28, 2017 to April 4, 2017. This should have read from January 19, 2017 to April 4, 2017.

October 19, 2016

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

JEANA COLLINS, Lenna W. Conrow School teacher, from December 2, 2016 to March 8, 2017. This should have read from November 29, 2016 to March 6, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

JEANA COLLINS, Lenna W. Conrow School teacher, from March 9, 2017 to June 30, 2017. This should have read from March 7, 2017 to June 30, 2017.

**J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

**DISCUSSION**

**Green Ribbon School Awards**

Dr. Salvatore mentioned to the Board about the awards ceremony in Atlantic City regarding the Green Ribbon awards. He asked if anyone was interested in attending to please contact his office.

**National School Board Convention**

The Board discussed Mr. Grant attending the National School Board Convention in Denver, Colorado in March. It will be placed on the agenda for tomorrow evening.

**ADDITIONAL DISCUSSION**

Dr. Salvatore - Hall of Fame nominees are coming in. We will keep the same procedure as last year.

Mrs. George briefed the Board regarding the budget process including the time lines for the submission of the budget to the County, State Aid and participation at the Health Center.

Mr. Parnell stated that the memorial Reverend Bennett recently hosted at the Gregory School was excellent.

Mr. Grant inquired about the possibility of having our children perform at the New Jersey School Board workshop in October.

Dr. Salvatore – I will look into it.

**L. ADJOURNMENT – 8:38 P.M.**

There being no further discussion, motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board adjourn the meeting at 8:38 P.M.  
Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**BOARD OF EDUCATION  
OF THE CITY OF LONG BRANCH  
COUNTY OF MONMOUTH**

**RESOLUTION - 1**

**February 21, 2017**

**RECITALS**

A. The Board of Education of the City of Long Branch, in the County of Monmouth (herein referred to as “Board of Education”) is planning to take action as the result of a request (“Request”) of the Long Branch Administrators Association (“LBAA”) and the newly formed Long Branch Supervisors and Coordinators Association that the LBAA be dissolved and in its place, the Board of Education recognize two (2) new collective bargaining units and terminate the recognition of the LBAA as follows:

(1) The Long Branch Principals and Director Association (“LBPDA”) will represent only the Principals, Vice Principals and Director employed by the Board of Education;

(2) The Long Branch Supervisors and Coordinators Association (“LBSCA”) will represent the Supervisors and Coordinators employed by the Board of Education; and

(3) The Board of Education will terminate recognition of the LBAA as the collective bargaining unit representing the employees above set forth in Recital A (1) and (2).

B. In the event the Board of Education takes those actions set forth in Recital A, it will require a majority vote of the full Board of Education;

C. Based on an Advisory Opinion requested by the Board of Education and the applicable New Jersey State statutes, regulations and Advisory Opinions issued by the School Ethics Commission, a majority of the members of the Board of Education are conflicted from participating in voting on the actions set forth in Recital A because they are related to employees

employed by the Board of Education who are members of the Long Branch School Employees Association (“LBSEA”) or the Long Branch Federation of Teachers (“LBFT”) and such employees are presently supervised by members of the LBAA;

D. In the event the Board of Education approves the Request, the aforementioned employees will be supervised by members of the LBPDA or the LBSCA; and

E. The following identifies the conflicts of interest:

1. Rose M. Widdis has a son, a daughter-in-law and a brother-in-law employed in the school district, two of whom are members of the LBSEA;
2. Mary L. George has a son and daughter employed in the school district, who are members of the LBSEA;
3. Michele Critelli has a son employed in the school district, who is a member of the LBSEA;
4. James N. Parnell’s has relatives employed in the school district, who are members of the LBSEA;
5. Armand R. Zambrano, Jr. has a niece employed in the school district, who is a member of the LBSEA;
6. Donald C. Covin has a niece employed in the school district, who is a member of the LBFT;
7. Rev. Caroline Bennett has a daughter-in-law and son employed in the school district, who is members of the LBSEA;
8. Bill Dangler has a son who was employed as a substitute in the school district.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Recitals above set forth are incorporated into and made a part of this Resolution.

2. Based on the Recitals, the Board of Education hereby invokes the Doctrine of Necessity to allow the aforesaid eight (8) members to vote on the Request as more fully set forth in Recital A.

3. A copy of this Resolution invoking the Doctrine of Necessity shall be read at the public meeting at which action on the Request set forth in Recital A is taken.

4. A copy of this Resolution shall be posted where the Board of Education posts public notices for a period of thirty (30) days.

5. A copy of this Resolution shall be forwarded to the School Ethics Commission as soon as practicable.

6. The President, Superintendent of Schools and School Business Administrator/Board Secretary shall take any and all action deemed necessary and appropriate by them to make effective the terms and conditions of this Resolution.



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PETER E. GENOVESE, III  
School Business Administrator/Board Secretary

Ayes 9  
Nays 0  
Abstain 0  
Absent 0

Date February 21, 2017

**BOARD OF EDUCATION  
OF THE CITY OF LONG BRANCH  
COUNTY OF MONMOUTH**

**RESOLUTION - 2**

**February 21, 2017**

**RECITALS**

A. By letter dated January 26, 2017, forwarded to the President of the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") by Francisco Rodriguez, President of the Long Branch Administrators Association ("LBAA"), Mr. Rodriguez requested on behalf of the Principals, Vice Principals and Director employed by the Board of Education that said Principals, Vice Principals and Director be recognized by the Board of Education as a new collective bargaining unit known as the "Long Branch Principals' and Director's Association" ("LBPDA");

B. The Rodriguez letter also states that the Principals, Vice Principals and Director as well as the Supervisors employed by the Board of Education have agreed by "majority" that the Supervisors will represent themselves as opposed to being represented by the LBAA;

C. Subsequent to his letter of January 26, 2016, Mr. Rodriguez forwarded an email to the School Business Administrator/Board Secretary naming the Principals, Vice Principals and Director that would be represented by the LBPDA, if approved by the Board of Education.

D. By letter dated January 27, 2017, forwarded to the President of the Board of Education by Laurie A. Cancalosi, Ed.D., President of the "Long Branch Supervisors and Coordinators Association" ("LBSCA"), Dr. Cancalosi requested that the Board of Education recognize the LBSCA as a new collective bargaining unit to represent the Supervisors and

Coordinators, employed by the Board of Education. Attached to the Cancalosi letter is a list of the Supervisors and Coordinators that the LBSCA wishes to represent;

E. The LBAA had requested that the New Jersey Public Employment Relations Commission ("PERC") permit the Principals, Vice Principals and Director to form a bargaining unit separate and apart from the Supervisors and Coordinators, however, PERC took no affirmative action with respect to the request.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the City of Long Branch, in the County of Monmouth that:

1. The Recitals set forth above are incorporated into and made a part of this Resolution.

2. Based on the letters from Mr. Rodriguez and Dr. Cancalosi, it would appear to the Board of Education that a majority of the Principals, Vice Principals and Director employed by the Board of Education, wish to form their own collective bargaining unit to be known as the "LBPDA" and the Supervisors and Coordinators employed by the Board of Education wish to form their own collective bargaining unit to be known as the "LBSCA."

3. Based on the email from Mr. Rodriguez, a list of the names of the Principals, Vice Principals and Director as of the date of this Resolution to be represented by the LBPDA is attached hereto and made a part hereof as **Exhibit A**. Based on the letter received by the Board of Education from Dr. Cancalosi, the names of the Supervisors and Coordinators as of the date of this Resolution to be represented by the LBSCA is attached hereto and made a part hereof as **Exhibit B**.

4. Based on the request of the Principals, Vice Principals and Director employed by the Board of Education, the Board of Education will recognize the LBPDA as a separate collective bargaining unit of the Principals, Vice Principals and Director employed by the Board of Education as set forth in Exhibit A.


5. Based on the request of the LBAA and the request of the Supervisors and Coordinators employed by the Board of Education, the Board of Education will recognize the LBSCA as a separate collective bargaining unit of the Supervisors and Coordinators employed by the Board of Education as set forth in Exhibit B.

6. The Board of Education will recognize the LBPDA and the LBSCA and will terminate its recognition of the LBAA effective July 1, 2017.

7. To the extent that PERC is required to approve the actions taken by the Board of Education as more fully set forth in this Resolution, the LBAA, the LBPDA and the LBSCA shall apply for and receive the approval of PERC prior to July 1, 2017.

8. The President, the Superintendent of Schools and the School Business Administrator/Board Secretary are hereby authorized and directed to take all action reasonably necessary to effectuate the terms and conditions of this Resolution.

Dated: February 21, 2017

  
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PETER E. GENOVESE, III, RSBO, QPA  
Board Secretary

9 Ayes  
0 Nays  
0 Abstentions  
0 Absent



**Peter E. Genovese III**

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**From:** Francisco Rodriguez <frodriguez@longbranch.k12.nj.us>  
**Sent:** Friday, February 10, 2017 2:57 PM  
**To:** pgenovese@longbranch.k12.nj.us  
**Subject:** LBPDA

The following is as per you request. Let me know if you need anything else. I have us at a total of 18.

Lorretta Johnson- JMF Principal  
Bonita Potter Brown- LWC Principal  
Matt Johnson- Morris Ave Principal

Kristine Villano- AWC Principal

Beth Mearthy- Gregory Principal  
Linda Morgna- Gregory Vice-Principal  
Chris Volpe- GLC Principal  
Joy Daniels- GLC Vice-Principal  
Francisco E. Rodriguez- AAA Principal  
Michelle Merckx- AAAA Vice- Principal

Mike Vitarello- LBMS Lead Principal  
Evelynn Cruz- LBMS Academy Principal  
Kim Hyde- LBMS Academy Principal

VJ Muscillo- LBHS Lead Principal  
James Brown- LBHS Academy Principal  
Frank Riley- LBHS Academy Principal  
Angela Torres- LBHS Academy Principal

Renee Wheelan- Director of Early Childhood

<b>Supervisor/Coordinator Name</b>	<b>Title</b>
Bridgette Burt	Coordinator of Grants & Innovative Programs
Laurie Cancalosi, EdD.	Supervisor of Health & Physical Education, K-12
Kevin Carey	Advancement Academy Advisor
Jason Corley	Supervisor of Athletics, K-12
Nicole Esposito	Supervisor of Humanities, 6-12
Kristen Ferrara	Supervisor of Language Arts, 6-12
Marissa Fornicola	Supervisor of Intervention & Referral ( I&RS) Services
Chantal Gudzak	Supervisor of Language Arts, K-5
Melanie Harding	Supervisor of Math, K-5
Lonell Klina	Supervisor of Visual & Performing Arts, K-12
Neil Mastroianni	Supervisor of Science & Social Studies, K-5
Kelly McOmber	Interim Project Director for the 21st Century Community Learning Center Afterschool Program
Bonnie Molina	Supervisor of Bilingual
April Morgan	Supervisor of Math, 6-12
Tara Puleio	Supervisor of Guidance, 9-12
Jennifer Steffich	Supervisor of Special Education, K-12
Jena Valdiviezo	Supervisor of Science, 6-12